

Pen-y-ffordd Tennis Club

Annual General Meeting

Thursday 9 December 2021, 8.00pm (virtual, via Zoom)

Minutes

Present

Nigel Edwards (NE), Sharon Bakewell (SB), Mike Herd (MH), Karen Glendenning (KG),
Tim Howard (TH), Kate Barlow (KB), Mel Lewis (ML)

Apologies

James Battersby (JB), Donna Williams (DW)

Review of Previous Year

- Club Membership

Membership Type	2021	2020	2019	2018	2017	2016
Family	41	23	33	31	27	33
Adult	38	26	19	27	29	26
Adult additional	3	2	0	0	0	0
Junior	19	17	24	22	29	39
Junior additional	1	1	?	?	?	?
Mini Junior	12	14	11	11	29	26
Mini Junior add'l	2	2	?	?	?	?
Student	0	4	2	2	2	2
Adult & Child	8	9	-	-	-	-
Total memberships	98	98	91	96	117	126
Total members	173	155	155	166	183	214

The total number of members is **11.6% up** on last year after being **level** in 2020, falling **7%** in 2019, falling **9%** in 2018 and falling **22%** in 2017.

Member numbers are **-19%** compared to 2016's high point (last year **-27%**).

Member numbers are **+254%** compared to 2012's low point of 68 (last year **+228%**).

- £1 trial memberships were successful – conversion rate was 25% from 63 trials
- New access path, ramp and patio area installed
- New patio furniture installed
- Key-box clubhouse access for all adult members
- Tennis ball machine now available for all members to hire
- Inter-club Competitions – Men's Team 1 survived in Division 1, Men's Team 2 finished 3rd in Division 3, Ladies Team finished 7th in Division 2, **Mixed Doubles Team won the Plate competition**
Likely that there won't be a Division 1 men's team next year as those members have joined other clubs
- Pay-and-play had its first full year and proved popular without any issues
- Requirement for all members to pre-book courts has proved a useful way to deter non-member walk-ons
- Club Play – new format introduced in response to pandemic safeguards continued with high numbers across two sessions during the peak season

- **Club Accounts**

Sharon has done another great job as Treasurer and has produced accounts up to 30 September 2021.

Summary from Sharon:

The club continues to be in a healthy financial position. We were closed from December 20 to March 21 which on top of the previous closure meant that most members had 6 months membership added onto their expiry dates. We were expecting cash flow to be low for the period April 21 to December 21 with no membership income coming in but with lots of new members it has been steady over the year and not the big drop I was expecting.

We did receive further grants from Flintshire CC totalling £10K for being closed in the first 3 months of this year.

We were able to spend on improving the Courts - new fence, path, new noticeboard, patio furniture. As well as a new ball machine, water boiler and hand dryer.

We did also spend £1000 on training juniors for their level 1 - £400 of it was using up a grant that we had received with the balance coming out of club funds

Overall, over the year we broke even with a small surplus of £73, so still retain the £31K in the bank.

The amount in Designated Funds has been increased to £24K, this money is set aside for resurfacing the courts (in 15-20 years' time), painting the courts and floodlighting.

Sharon is to speak to club member Mel Lewis to allow her to consider whether she is willing to take on the role.

- **Management Committee for 2021-22**

Position	Current Incumbent	Proposed Incumbent	Proposed by	Seconded by
Lead Coach	Michael Herd	Michael Herd	NE	KG
Chairman / Charity Trustee	Nigel Edwards	Nigel Edwards	KG	MH
Treasurer / Charity Trustee	Sharon Bakewell	TBA		
Club Secretary	James Battersby	James Battersby	KB	SB
Facilities Coordinator	David Hughes	David Hughes	NE	KG
Child Protection Officer	Donna Williams	Karen Glendenning*	NE	DH
Clubhouse Coordinator / Charity Trustee	Karen Glendenning	Karen Glendenning	DH	TH
Data Protection Mgr / Charity Trustee	Tim Howard	Tim Howard	TH	NE
Open day hospitality & fundraising	Kate Barlow	Kate Barlow	DH	KB
Junior Representative	none			

* On an interim basis only; a permanent CPO will be sought early in 2022

- **Membership Subscription Fees 2021 onwards**

Structure for current subscription year (last increased for 2019-20, which was the first time in 5 years)

Membership Name	Membership Detail	Annual Fee	12 mthly prmts
Adult	aged 18+ not in full-time education	£96	£8.00
Adult additional	second and subsequent adult at same address; children free	£72	£6.00
Family	one or two adults plus all children at the same address	£168	£14.00
Student	aged 18-22 in full-time education	£51	£4.25
Parent & Child	One adult & a child aged under 9, restricted times	£60	£5.00
Junior	first child aged 9-18	£48	£4.00
Junior additional	second and subsequent child aged 9-18 at same address	£33	£2.75
Mini Junior	first child aged 8 or under	£24	£2.00
Mini J additional	second and subsequent child aged 8 or under at same address	£18	£1.50

Decision at last year's AGM was that we would reward those who pay in full by increasing the monthly membership amounts slightly, which would help guard against the occasional instances where people join and cancel after 2 or 3 monthly payments. **Discuss:** Monthly payments increase £2/month for Family, £1/month for Adult, £0.50 for Junior (saving around 15% by paying the full 12 months in one payment).

Decision taken to maintain the fees at current levels for now.

- **Guest Fees 2021-22**

Guest fees are currently £4 per session, £5 per Club Play session (first Club Play session free)

Court hire is available via pay-and-play at a cost of £7.50 per hour

Proposal: Maintain fees at the same level for 2022-23

Decision taken to maintain the fees at current levels

- **Safeguarding**

Discuss latest position on safeguarding – this subject must be considered at all meetings.

No safeguarding issues were raised

- **Any Other Business**

- £1 trial memberships – do this again but make unavailable to anyone who's previously taken this up
- Consideration needs to be given to how we can attract more members who would like to play in the teams