

# Pen-y-ffordd Tennis Club

## Access to Clubhouse - Agreement

Members of Pen-y-ffordd Tennis Club may request the loan of a key in order to gain access to the clubhouse. This is subject to the following conditions:

- The member agrees to pay a **£10 deposit**, which is **refundable** on return of the key
- The member agrees to pay a **non-refundable levy** of **£10**, which will be used to assist with maintenance and improvement costs
- The member commits to **returning the key** in the event that they should choose not to renew their membership i.e. they become a **non-member** (when their £10 deposit will be returned to them)
- The member acknowledges that the key remains the **property of Pen-y-ffordd Tennis Club**
- The member agrees that the key will only ever be used by themselves or, in the case of a family membership, other **adults covered by that membership** – it must **never be lent** to junior members or to persons outside of the adult/family membership
- The member agrees to always ensure that **all lights and taps are turned off** when leaving the clubhouse
- The member agrees to always ensure that the clubhouse **door is securely locked** when vacating the premises
- The member acknowledges that, when they have unlocked the clubhouse, **they are responsible** for the safety and security of the premises
- The member agrees to leave the clubhouse in the **same condition or better** than when they arrived
- The member agrees to **join the cleaning rota** to assist with keeping the clubhouse interior in a clean and tidy state

“I am receiving a key to the clubhouse at Pen-y-ffordd Tennis Club and agree to the conditions above”

Name: .....

Address: .....

.....

Postcode: .....

Signature: .....

Date: ..... / ..... / 20.....

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### Receipt for key to clubhouse at Pen-y-ffordd Tennis Club

Issued to: .....

Deposit paid: £..... (refundable on return of the key)

Levy paid: £..... (non-refundable, to be used towards clubhouse maintenance and improvement)

Signature of PTC representative: .....

Date: ..... / ..... / 20.....

Position held at PTC: .....